

**Editing the Memory Key for 1st Parcel Rates
On Neopost / Hasler
IS5000 & IS6000 Series Mail Machines**

Note: make sure there is no mail on your scale before making updates and your scale is in standard weighing mode.

From Main screen

Select [Menu]

Select #15 Supervisor Code is 09430

Select #4 Favorites

Select #2 Rate Favorites (or #1 Imprint Memories if that option is being used)

Delete old memory key that refers to First-Class Parcels or Packages

Select [New] to start Rate Wizard

Select [FIRST CLASS PkgRtl] at bottom of the options list

Enter five-digit zip code, if not populated, then [OK]

Select [Parcel], then [Next]

Select [No Services], then [Next]

Select [Finish]

To get out of the Supervisor Mode, do a soft reboot of your machine by pressing the small on/off button 2 times